CONFIDENTIAL

21 June 1985

MEMORANUDUM FOR CHAIRMAN, SECOM

SUBJECT: Security Awareness and Education Subcommittee(SAES)

- 1. Attached for your information/review are copies of our SC Minutes, 16 May 1985 meeting, and the Agenda from our 20 June 1985 meeting. I'd appreciate any comments or questions you might pose.
- 2. As you are well aware, our 1985 Security Educators' Seminar will be held at the FBI Academy, Quantico, VA, 7-11 October 1985. Similar to our actions for the 1984 seminar, I will forward to you shortly, for signature, correspondence to the SECOM principals announcing the seminar and requesting their agency's participation.
- 3. We continue to experience difficulty with attendance at our meetings. I have asked each SC member to consider the appointment of an alternate from their agency and to coordinate this matter with their SECOM principal. Because we are susceptible to a turnover in SC members, and because of their sometimes-conflicting agency assignments, I believe it critical to the viability of the SC that we have alternate members. And, to insure continuity should primary members leave, I've encouraged all present alternates to attend our meetings. To quantify our situation, of the fourteen(14) SC agencies, only nine(9) were represented at our 20 June meeting. As we discussed recently, I have a particular problem with attendance by Dept of State and DOE. In spite of any existing "politics" concerning their participation on the various SECOM SCs, we need their experience and perspectives on security awareness and education matters. We would appreciate your consideration on this subject and any influence you can exert towards actual participation by DOS and DOE on our SC.

25X1

4. As a final point, we would appreciate it if you would continue to keep us abreast of the developing UDIS video tape project. All of us on the SC are keenly interested in this effort.

∠Chairman, SAES

Attachments

CONFIDENTIAL

Sanitized Copy Approved for Release 2011/07/15 : CIA-RDP87T00623R000300100006-8





6 June 1985

Security Committee

Security Awareness and Education Subcommittee (SAES)

Meeting 16 May 1985

PRESENT:

Mr. Jim Passarelli	ARMY	
	NSA	25X1
	NSA	
Ms. Peg Fiehtner	NAVY	
2nd Lt Corinne Blank	USAF	
lst Lt Ronald Gevry	USAF	
	SECOM	25 X 1
Ms. Claudia Smith	ARMY	
	CIA	25 X 1
	CIA	
	DIA	
	DIA	
Mr. Bernard Lang	FBI	
Mr. John Miller	DSI	
Mr. Ed Teets	DOJ	
Mr. Bob McMenamin	TREASURY	
Ms. Denise Forti	USSS	
	CHAIRMAN - SECOM	25X1
the FBI Academy has agreed to host to Seminar. 2. The minutes from the 16 May and approved without comment.	-	
3. advised that the Education Handbook will be available June 1985 meeting.	ne Security Awareness and e for distribution by the	25X1
NEW BUSINESS:		
1. Mr. Joe Whitmire, Department Security Center, gave a briefing on (CSC). Joe is assigned to the CSC E	the Computer Security Center	
		25X1

25X1

On 2 January 1981, the Director, NSA, was assigned the responsibility for computer security for the Department of Defense. The DOD Computer Security Center (CSC) was established at the National Security Agency (NSA). The CSC has five operational elements, including Standards and Products; Systems Applications; Research and Development; Technical Support; and Special Projects Office.

2

CONFIDENTIAL

WIN IULIVITAL

2. Bernie Lang reported that the FBI Academy has agreed to host the 1985 Security Education Seminar, which has been scheduled for 7 - 11 October 1985. The Academy will provide room and board for 40 people at no cost. Approximately 50 persons will be allowed to participate in the Seminar, based upon available space in the classroom at the Academy.	25X1
3. Denise Forti presented a Security Educators' Seminar Critique Sheet to the Subcommittee members. The Subcommittee members agreed to distribute the Critique Sheet to their respective Agency representatives who attended the 1984 Seminar, and return the completed sheets to Denise during the June 1985 meeting.	
distributed to SAES members a copy of a memorandum from regarding security education programs to counter leaks. has requested that the Subcommittee prepare a report with recommendations on what SECOM should propose as minimum security education standards for the U.S. Intelligence Community to use in briefing	25X1
cleared persons about to attend unclassified conferences. feels that the Subcommittee is already "stretched thin" as	25 X 1
three SAES task groups are already working on SECOM projects. requested that each SAES member review the memorandum prior to the June 1985 meeting as this matter will be placed on the Agenda.	25 X 1
5. Peg Fiehtner distributed a memorandum to the SAES chairman which her task group prepared dealing with proposed revisions to the Minimum Standards for Security Awareness Programs in the U.S. Intelligence Community. The task group added a paragraph to the Minimum Standards which deals with	
unauthorized disclosures. also distributed a memorandum which he prepared for the SECOM Chairman regarding	25 X 1
Minimum Standards. asked that each SAES member study the memorandums and prepare suggestions/corrections prior to the June 1985 meeting.	25 X 1
distributed a memorandum addressed to the Chairman, SECOM, dealing with the unauthorized disclosure video tape and he asked that Subcommittee members review the memorandum prior to the June 1985 meeting and prepare correc-	25 X 1
tions/suggestions. He reiterated philosophy that "four-fifths of a tape's success is in the concept and script."	25 X 1
stated that casting is also an important factor if the tape is to be successful. Discussion centered	25 X 1
on whether the tape should be classified.	25 X 1

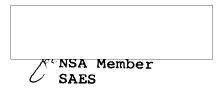
CONFIDENTIAL

OUNTIDENTIAL

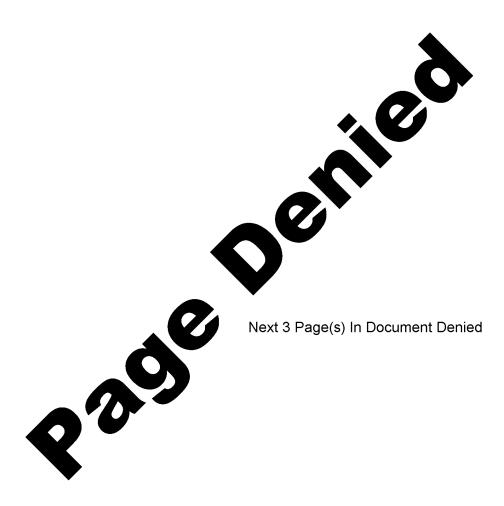
25X1

advised that the tape has to be classified if actual case	
histories are cited in the tape. He added that	
wants a classified tape that is directed to the leakers.	OEV4
. The state of the	25X1
tion that leaks are harmful. This could be accomplished by	
using actual case histories which would require some level of	
classification on the tape. pointed out that a person	25 X 1
without a clearance doesn't have access to sensitive or	
leakable information. John Miller suggested that if hypothe-	
cical cases are used, then the tape classification could be	
downgraded. reiterated this point suggesting	25 X 1
that the tape could focus on scenarios and watered-down ver-	
sions of actual disclosure cases.	25X1
that the original idea was to go to the general public (not	
the leakers, and point out that unauthorized disclosures are	
narmiul to the public. He also felt that this type of tape	
must be unclassified; however, SECOM has been unable to get	
certain members of the U.S. Intelligence Community to	
declassify cases that would be effective in conveying the	
message to the public. advised that the	25X1
Subcommittee must name an Executive Agency by the end of May	
1985, or the money appropriated for the tape will be "subject	
advised that the Army is willing to be the	25 X 1
Executive Agency, although he felt that this could create some	
problems. He was told that if a DoD organization is selected	
then the organization must use DAVA to produce the tape. He	
was also told that the Tempest problem also prohibits the	
Army, Navy and Air Force from producing a classified tape in	
the D.C. area. advised that new DoD direct	25 X 1
tives have eliminated the Tempest restrictions. The	
Subcommittee agreed that the Army should be designated as the	
Executive Agency, unless another SAES Agency volunteers to	
assume this role prior to the May 1985 deadline.	

- 7. The Subcommittee adjourned at 12:00 hours.
- 8. The next Subcommittee meeting will be held on 20 June 1985 at 10:00. The conference room will be provided at the reception/badge desk.



25X1



Director of Central Intelligence Security Committee

Security Awareness and Education Subcommittee(SAES)

Agenda

Thursday, 20 June 1985, 10 a.m. - 12 noon

- Item #2 Continuing discussions on SC Alternate Members.
- Item #3 1984 Security Educators' Seminar. (Please be prepared to turn-in the follow-on critique sheets from
 your Agency's participants.)
- Item #4 Continuing discussions on revisions to Minimum
 Standards for Security Awareness Programs. (Please
 review the two DRAFT revisions handed out at the
 last meeting, and be prepared to recommend for warding to the Chairman, SECOM, one or the other, or
 make recommendations for modifications.)

